COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET SACRAMENTO, CALIFORNIA 95814 (916) 445-0184



OFFICE OF THE EXECUTIVE SECRETARY

June 10, 1981

80-8129

TO:

All Individuals and Groups Interested in the Activities of the Commission for

Teacher Preparation and Licensing

FROM:

John F. Brown, Executive Secretary

SUBJECT:

Public Hearings to Review Title 5 Regulations

The Commission for Teacher Preparation and Licensing has scheduled five (5) public hearings to review its Title 5 Regulations in accordance with AB llll. This recently enacted legislation requires state agencies to conduct a comprehensive review of all regulations added to the California Administrative Code prior to July 1, 1980.

Each regulation is to be analyzed and assessed against five specific standards: Necessity, authority, clarity, consistency and reference (see page 9 for definitions of these standards).

As a result of the review, the Commission will ascertain which of its regulations do or do not meet the five standards. The Commission will then state its <u>intent</u> to retain those regulations that do meet standards, or its <u>intent</u> to amend or repeal those regulations that do not meet standards. Action to actually amend or repeal any regulation would not be taken without holding a subsequent public hearing for that specific purpose.

The affected Commission regulations have been divided into five groups. A different group of regulations will be reviewed at each of the five public hearings. The schedule that follows identifies the specific regulations that will be reviewed at each public hearing, as well as the date, time and place of the public hearings.

PUBLIC HEARING FOR THE SECTIONS BELOW WILL BE HELD ON AUGUST 6, 1981 AT THE MANSION INN, 700 16TH STREET, IN SACRAMENTO, CALIFORNIA AT 1:30 p.m.

Regulations to be reviewed at this public hearing:

Part VIII Commission for Teacher Preparation and Licensing

Chapter 1. Credentials Issued Under the Teacher Preparation and Licensing Law of 1970

Public		Article 1. General Provisions and Definitions
Hearing	Section	
1100111119	<u> </u>	
8/6/81	80000	Scope
n .		Continuation of Rights
n '	80001	Definitions and Terms
17	80002	Issuance of Prior Credentials
II.	80005	Subsumed Subjects
11	80006	Reading Instruction
	00000	Reading institution
		Article 2. Credential Types, Authorizations
•		and Requirements
		and Reguliements
**	80025.1	Temporary County Certificate
91	80032.2	Special Education Training for Teachers and
		Administrators
11	80033	Ryan Life Credentials
H .	80034	Designated Subjects Teaching Credential
**	80035	Prerequisite to Issuance of Credential
11 -	80036	Specific Requirements
11	80037	Authorization for Service
17	80038	
11	80039	Preliminary Credential for Full Time Service
11	80040	Preliminary Credential for Part Time Service
	80040	Authorization for Supervision and Coordination
11	80041	of Designated Subjects Programs
	80041	Types of Designated Subjects Credentials for
	00047 7	Adult Education
н	80041.1	Terms and Requirements for Issuance
11	80041.2	Authorization for Service
 H	80041.3	Requirements for the Credential
	80041.4	Requirements and Procedures for Agencies
•		Recommending for Designated Subjects Credentials
		for Adult Education
Ħ	80043	Statement of Employment and Verification of
		Qualifications
II .	80044	Scope of Eminence
. 11	80045	Reissuance of Eminence Credential
11	80046	Term of Issuance, Reissuance, and Renewal
11	80048	Specialist Instruction Credential
11	80049	Services Credential with a Specialization in
		Pupil Personnel Services
. 11	80050	Services Credential with a Specialization in
		Health Services
· n	80051	Services Credential with Specialization in
	· -	Health Services Other Than School Nurse
ti .	80052	Authorization for Service
, II	80053	Services Credential Authorizing Service as
		a Librarian
•		a miniation

Public <u>Hearing</u>	Section	
8/6/81 "" "" "" ""	80054 80055 80055.1 80055.2 80058.2 80061	Services Credential with a Specialization in Administrative Services Internship Credential Exchange Certificated Credential Sojourn Certificated Employee Credential Continuance and Extension of Service Teaching Educationally Handicapped; Specialist Instruction Credential Required After August 31, 1976 Supervision and Coordination Authorization of the Bilingual Crosscultural Specialist Instruction Credential
•	<u>A:</u>	rticle 3. Subject Matter Examinations and Examination Waivers
!! !!	80071.1 80071.2	Oral Proficiency Examinations for Single Subject Language Authorization Writing Proficiency Examination for Single
	80072	Subject English Language Authorization Appeal Upon Failure to Pass Subject Matter Examination
11 11 11	80073 80074 80075 80076 80077	Board of Examiners Members of the Board of Examiners Oral Examination Board of Examiners' Fee
11 11	80085 80086	Examination Processing Fee Waiver Policy; General Requirements Subject Matter Categories with Distinct Disciplines
H.	80087 80088 80092	Institutional Procedures and Standards Use of State Curriculum Frameworks Period of Validity of Waiver Subject Matter Program
n n	80093	Completion of Waiver Subject Matter Program; Subsequent Examination Not Required Institutionally Approved Subject Matter Equivalencies
	Art	icle 4. Revocation and Suspension of Credentials and Certificates
n		Notice of Cancellation of Credentials icle 5. Permits Authorizing Service in Children's Centers
11 11 11	80106 80107	Definitions Filing of Credentials Deemed Permits Application Procedure and Date of Issuance of a Permit

Public .		
Hearing	Section	
11041119	000011	
8/6/81	80108	Character Requirement
11	80109	Types of Permits
11	80110	Supervision Permit
11	80111	Regular Children's Center Supervision Permit
u .	80111.1	
11	80114	Regular Children's Center Instructional
	OOTTA	Permit
11	80114.1	Life Children's Center Instructional Permit
	Ar	ticle 6. Positions Requiring Administrative
		Credentials or Supervision
		Credentials
•		According to the second
11	80125	Designation of Service Requiring Administration
		or Supervision Credentials
!! .	80126	Designation of Services Requiring Pupil
		Personnel Services, Administration or
		Supervision Authorization
n '	80127	Designation of Services Requiring Teaching,
• •		Administration or Supervision Credential
п	80130	Preamble
11	80131	Unprofessional Conduct
11	80132	Provisions Not Applicable to Community
•	· - ·	
•		College Teachers

PUBLIC HEARING FOR THE FOLLOWING SECTIONS TO BE HELD ON SEPTEMBER 3, 1981 AT THE MANSION INN, 700 16th STREET IN SACRAMENTO, CALIFORNIA AT 1:30 p.m.

Regulations to be reviewed at this public hearing:

DIVISION 7. CREDENTIALS AND INSTITUTIONS PREPARING CANDIDATES FOR CREDENTIALS

Subchapter 18.3 Internship Credentials Issued Under the Teacher Education Internship Act of 1967, as Amended

Article 1. General Provisions

Public <u>Hearing</u>	Section	on .				
9/3/81	6620 6621	Definition Custody o	ons of Credentia	al		
		Article 2.	Procedure Program	for	Establishing	<u>a</u>
	6622	Procedure	<u>.</u>			

Public Hearing Section

Article 3. Application for the Credential

9/3/81 6623 Requ

Requirements

6624 Prerequisite to Issuance of Credential

Chapter 3. Accreditation of Teacher Education Institutions for Teacher Certification Purposes

Article 1. General Policies Governing Accreditation as a Teacher Education Institution Pursuant to Education Code Section 13101

6685 Evaluation of Institutions 6686 Accreditation Committee 6687 Application and Procedure for Accreditation 6688 Period of Initial Accreditation 6689 Period of Renewal of Accreditation 6690 Conditions of Renewal 6691 Effect of Termination of Accreditation 6692 Responsibility of Accreditation Committee

Article 2. Standards to be Maintained by a Teacher Education Institution for Accreditation Pursuant to Education Code Section 13101

" 6694 Eligibility

6695 General Requirements

6696 Courses in Preparation for Teaching
Elementary and Secondary School Subjects
Required by the Education Code and Title 5
of the California Administration Code

" 6697 Graduate or Postgraduate Work

6698 Program for Administration Credentials

Additional Minimum Requirements for Accreditation to Authorize the Institution to Recommend the Issuance of the General Secondary, Supervision, or Administration Credentials

Chapter 2. Rules of Procedure for the Commission

Article 1. General Provisions ## 80150 Definitions ## 80153 Officers ## 80156 Chairman and Vice-Chairman ## 80159 Chairman ## 80162 Vice-Chairman ## 80165 Vacancy ## 80168 Chairman Pro Tempore

Public Hearing	Section	
9/3/81	80171 80174 80177 80180	Executive Secretary Duties of the Officers Staff of the Commission Administrative Review of Grievance
	Ar	ticle 2. Rules of Procedure
# # # # # # # # # # # # # # # # # # #	80190 80193 80196 80199 80202 80205 80208 80211 80214	Regular Meetings Extraordinary Meetings Quorum for Transaction of Business Adjournment When No Quorum Public Meeting and Executive Sessions Minutes of Commission Meetings Agenda for Commission Meetings Presentation to the Commission Rules of Order
	80217	Procedure for Amendment of Provisions
" "	80250 80255	Policies Established by the Executive Secretary Administrative Remedy

PUBLIC HEARING FOR THE FOLLOWING SECTIONS WILL BE HELD ON OCTOBER 1, 1981 AT THE HOLIDAY INN, 1800 POWELL ST., EMERYVILLE, CALIFORNIA AT 1:30 p.m.

Regulations to be reviewed at this public hearing:

Chapter 3. Committee of Credentials

Article 1. General Provisions

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Public		
Hearing	Section	
30/3/03	00000	Da Chud I dan u
10/1/81	80300	Definitions Constantials
"	80301	Authority of the Committee of Credentials
11	80302	Meetings
II .	80303	Quorum
ir	80304	Calendar
11	80305	Continuance
Ħ	80306,	Action and Reconsideration
	Art	icle 2. Duties and Functions of the
	•	Committee of Credentials;
		Guidelines
	80307	Precedence of Matters on the Committee's Calendar
u	80308	Guidelines for Committee Consideration of Denial, Revocation, or Suspension of

Probable Cause, What Is

Credentials

80310

2. (contin	nued)
	4.3
e e e	
3.	Personal Opinion of the undersigned only.
	
	Organization opinion (please specify)
4.	I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
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	No, I will not make a presentation to the Commission at the Public Hearing.
Name (P	rint or Type) Date
Title	
Representi	

REVIEW RESPONSE FORM - REGULATIONS TO BE REVIEWED AT THE PUBLIC HEARING ON DECEMBER 3, 1981

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are scheduled for review, please return this form to the Commission Office at the above address by November 18, 1981

· []	(Include the following information: Section number of the regulation; brief description of the recommended amendment; statement of facts to support your recommendation; and the specific standards
	(necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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2.	The following Title 5 Regulations should be repealed: (Include the following information: Section number of the regulation; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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3.	Personal Opinion of the undersigned only.
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4.	I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
	No, I will not make a presentation to the Commission at the Public Hearing.
Name (Pr	int or Type) Date
Title	
Representir	ıg

REVIEW RESPONSE FORM - REGULATIONS TO BE REVIEWED AT THE PUBLIC HEARING ON NOVEMBER 5, 1981

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are scheduled for review, please return this form to the Commission Office at the above address by October 21, 1981

1.	The following Title 5 Regulations should be amended: (Include the following information: Section number of the regulation; brief description of the recommended amendment; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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2.	The following Title 5 Regulations should be repealed: (Include the following information: Section number of the regulation; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)

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3. r		Personal Opinion of the undersigned only.
١	 1	Organization opinion (please specify)
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4.		I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
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		rint or Type) Date
		rint or Type) Date
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Repr	esenti	ng

REVIEW RESPONSE FORM - REGULATIONS TO BE REVIEWED AT THE PUBLIC HEARING ON OCTOBER 1, 1981

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are scheduled for review, please return this form to the Commission Office at the above address by September 16, 1981

1.	The following Title 5 Regulations should be amended: (Include the following information: Section number of the regulation; brief description of the recommended amendment; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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2.	The following Title 5 Regulations should be repealed: (Include the following information: Section number of the regulation; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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3.	Personal Opinion of the undersigned or	nly.
	Organization opinion (please specify)	
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4.	I shall be at the Public Hearing, place list for making a presentation to the	ce my name on the Commission.
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	at the Public Hearing.	
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Name (P	cint or Type)	Date
Title		
Representi	ησ	• :

REVIEW RESPONSE FORM - REGULATIONS TO BE REVIEWED AT THE PUBLIC HEARING ON SEPTEMBER 3, 1981

the regulation, statement of facts to support your	1.	The following Title 5 Regulations should be amended: (Include the following information: Section number of the regulation; brief description of the recommended amendment; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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	2.	(Include the following information: Section number of the regulation; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that

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ued)
Personal Opinion of the undersigned only.
Organization opinion (please specify)
I shall be at the Public Hearing, place my name on the
list for making a presentation to the Commission.
- 117 - 127
No, I will not make a presentation to the Commission at the Public Hearing.
rint or Type) Date

REVIEW RESPONSE FORM - REGULATIONS TO BE REVIEWED AT THE PUBLIC HEARING ON AUGUST 6, 1981

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are scheduled for review, please return this form to the Commission Office at the above address by July 22, 1981

	of the regulation; brief description of the recommended amendment; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
•	
•	
2.	The following Title 5 Regulations should be repealed: (Include the following information: Section number of the regulation; statement of facts to support your recommendation; and the specific standards (necessity, authority, clarity, consistency and reference) that the regulation does not meet.)
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The public is invited to participate in the review process and is encouraged to present statements or arguments orally or in writing relevant to the regulations under review at the public hearings to be held, as specified above.

If you wish to make an oral presentation regarding any of the regulations being reviewed at a specific public hearing, please bring 30 copies of your material for distribution to the Commissioners and staff. If you can provide your statement to the Commission Office 15 days before the public hearing, at which the regulations have been scheduled for review, sufficient copies of the material will be duplicated and distributed for Commission and staff use. We would also appreciate a call to the Commission Office, (916)445-0184, if you plan to make a presentation in order to schedule sufficient time on the agenda for people who wish to address the Commission.

Written statements should be submitted on the attached Review Response Form at least 15 days prior to the public hearing at which that particular regulation is scheduled for review. Five (5) Review Response Forms have been provided, one for each of the five scheduled public hearings.

Copies of the existing regulations are available for inspection at the Commission for Teacher Preparation and Licensing, 1020 O Street, Room 222, Sacramento, California; or at the Office of Administrative Law, 1414 K Street, Suite 600, Sacramento, California.

Any questions regarding this review should be directed to Lee Huddy at (916)445-6772.

Attachments-5

•		
Public Hearing	Section	
12/3/81	80520 80523 80526 80529 80532 80535 80538	Initiation of Appeal Procedure Time of Filing Appeal Rights of Applicant Closed Hearing Conduct of Hearing Rehearing by the Commission Finality of Decision
	Ar	ticle 7. Application for Life Diplomas Based on "Prior Regular Credentials"
11 11 11	80541 80544 80547 80550	Life Diplomas Application Procedure Materials to Accompany the Application Requirements

Chapter 5. Validation of Service Without a Credential

Article 1. Procedure for Validation

II.	80600	Request for Approval of Service
n	80603	Action Upon Receipt of Request
n	806 06	Determination of Approval

CRITERIA AND PROCEDURES FOR REVIEW OF TITLE 5 REGULATIONS

Government Code Section 11349 defines the standards as follows:

- (a) "Necessity" means the need for a regulation as demonstrated in the record of the rulemaking proceeding. Section 11342.2 of the Administrative Code states that the purpose of adopting regulations is "...to implement, interpret, make specific or otherwise carry out the provisions of the statute..." and that "... no regulation adopted is valid or effective unless...reasonably necessary to effectuate the purpose of the statute."
- (b) "Authority" means the provision of law which permits or obligates the agency to adopt, amend or repeal a regulation.
- (c) "Clarity" means written or displayed so that the meaning of regulations will be easily understood by those persons directly affected by them.
- (d) "Consistency" means being in harmony with, and not in conflict with or contradictory to, existing laws.
- (e) "Reference" means the statute, court decision or other provisions of law which the agency implements, interprets or makes specific by adopting, amending or repealing a regulation.

Public <u>Hearing</u>	Section	<u>on</u>
11/5/81	80457	Acceptance of College of University Work
		for Purposes of Certification in California
11	80460	Issuance of Credentials
11	80463	Date of Issuance of Credentials
H ·	80466	Teaching Experience in Lieu of Professional Preparation
n .	80469	Delivery of Credentials to a County
		Superintendent of Schools
	•	Article 3. Recommendation of the Applicant by the Institution
77	80472	Completion of the Approved Program or Its Equivalent
. 33	80475	Application Form
	80478	Date of Filing of Application; Date of
	- Carrier Marie Carrier	Issuance
, TI	80481	Personal Identification Cards
11	80484	Fees
•		

PUBLIC HEARING SCHEDULED FOR THE FOLLOWING SECTIONS WILL BE HELD ON DECEMBER 3, 1981 AT THE CAPITOL PLAZA INN, 300 J STREET, SACRAMENTO, CALIFORNIA AT 1:30 p.m.

Regulations to be reviewed at this public hearing:

Public

80508

80511 80514

80517

Article 4. Fees for Credentials

Hearing	Section	<u>on</u>
12/3/81	80487	Fees
		Article 5. Renewal of and Adding Authorization to Existing Credentials
11 11	80490 80493 80496	Renewal of Credentials Terms of Issuance and Renewal of Credentials Failure to Renew Because of Illness, Military Service, or Other Serious Reasons
		Article 6. Denial of Application for Credentials
ty	80505	Definitions

Failure to Meet Requirements

Date of Denial of Application

Duties of the Committee Notice of Denial

Public <u>Hearing</u>	Section	
10/1/81	80311	Reports of Dismissal, Resignation and Other Terminations for Cause of Certificated Employees
11	80312	Initiation of Investigation
n	80313	Request to File Statement of Issues or Accusation Made by Other Persons
n	80314	Discovery Rights and Procedure
17	80315	Right to Counsel
FF	80316	Confidentiality of Investigative Material
**	80316.5	Confidential Report of Investigation
11	80317	Notice of Meeting to Consider Allegations
11	80318	Action Committee May Take
11	80318.1	Reconsideration of Committee Action
н	80320	Consent Determinations
H	80321	Committee of Credentials' Reports to the Commission

PUBLIC HEARING FOR THE FOLLOWING SECTIONS WILL BE HELD ON NOVEMBER 5, 1981 AT THE HOWARD JOHNSON'S MOTOR LODGE, 2300 AUBURN BLVD., SACRAMENTO, CALIFORNIA AT 1:30 p.m.

Regulations to be reviewed at this public hearing:

Chapter 4. Procedure for Application For, Adding Authorization To, and Renewal of Credentials

Article 1. General Provisions

Public <u>Hearing</u>	Section	
11/5/81	80403 80406 80409 80412 80418 80421 80424	Authority for Granting Credentials Methods of Securing a Credential Qualified Applicant Filing of Mailing Address Reading Requirement Health Education Unit Requirement Fifth Year of Study Interruption of Preparation by Military Service

Article 2. Direct Application to the Commission

я.	80430	Direct Application; When Permitted
, 11	80433	Application Form
. 11	80436	Place of Filing of Application
**	80439	Date of Filing of Application
11	80442	Personal Identification Cards
ŧı	80445	Transcripts of Record
ff .	80448	Affidavits in Lieu of Official Transcripts
11	80451	Fees
Ħ	80454	Scholarship Requirements